Alternate Stop Request and Guest Riders

Students must be picked up and dropped off at their assigned bus stops only. Permission for exceptions may be granted on an available space basis. The parent/guardian must request, in writing, to the school administration for their student to get off of the bus at a different stop. The request must include a valid phone number for the adult making the request. A student will not be allowed to board a different bus or get off at different stop without a written request that has been signed by the school administration.

Proper Reporting

Students who have concerns with other students while riding the bus should immediately report the problem to the driver. If the problem cannot be resolved the driver, will report the concern to the school administration. If a parent has a concern with students or the driver, they should contact the school administration for investigation and to be handled. In the event of major safety issues or routing, the Transportation Department should be contacted. Please note that major routing adjustments and decisions are made during the summer. Any request for an adjustment made during the school year, needs to be justified as a valid safety concern and not convenience.

Communicating with Bus Drivers

Please address concerns to bus drivers by Phone between 9 a.m. and 1 p.m. or 5 p.m. and 8 p.m. Please do not address bus concerns at the bus stop. Never board the school bus or block the doors from closing.

Notice: Most LPPS Buses are equipped with video systems. Video Cameras on school buses are used as an aid to monitor student and driver behavior.

My Bus Information

Bus Driver's Name

Bus Driver's Phone Number

Bus Number

For more information, please visit www.lpsb.org/ parents/transportation_department



Livingston Parish Public Schools Transportation Department 13909 Florida Blvd.

P.O. Box 1130

Livingston, LA 70754

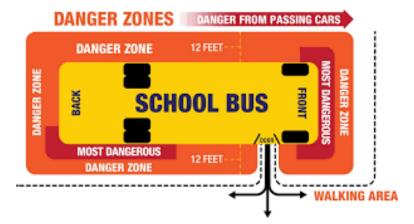
225-686-7044



Safety Procedures for School Bus Riders

Livingston Parish Public Schools
Transportation Department

Please read, sign and return this section to your Bus Driver!



WE NEED YOUR HELP TO MAKE LPPS BUSES

I have read the Livingston Parish Public Schools "Safety Procedures for School Bus Riders" and agree to cooperate according to the outlined procedures for the safety and the best

| nterest of all riders. | |
|---|--|
| Student Name | |
| Parent/Guardian Signature | |
| Student Signature | |
| These guidelines, regulations, and expectations were discussed with my student on August, 2020. | |
| Bus Driver: | |

LPPS BUS RIDERSHIP GUIDELINES AND REGULATIONS

LPPS is concerned about the safety of your student and the other students that travel on our school buses each day. with that in mind, LPPS has established safety and behavioral expectations for our students while riding on our buses. We want our students to be SMART on the school bus

S — Safe M — Mindful

A — Aware

R - Respectful

T — Timely

All of the below guidelines and procedures fit into being SMART while riding the school bus.

Waiting for and Boarding the School Bus

- The acceptable walking distances are 2/10's of a mile for elementary students and 3/10's of a mile for junior high/ high school students.
- Arrive at the bus stop 10 minutes before the scheduled Dickup time.
- If your child misses the school bus, do not chase the down bus in a vehicle and expect the bus to stop and transport your student.
- Stand off of the road and conduct yourself in an orderly
- Wait for the bus driver to signal before crossing the street from the bus stop and cross only in front of the
- Board the bus in an orderly fashion and sit in your assigned seat. The driver is responsible for seating arrangements. Factors such as safety, fairness, physical disability, age, and conduct are major considerations.
- Place your belongings in your lap or under the seat in front of you. This includes musical instruments.

Riding the School Bus

- Follow the instructions of the bus driver at all times.
- Remain seated at all times when the bus is in motion with both feet on the floor in front you.
- Keep the aisle clear
- Speak <u>auietly</u> and talk only to people in nearby seats
- Keep arms, head, and all objects inside of the bus windows. Never throw things out of the bus windows.
- Do not eat or drink on the bus.
- Report to the driver any damage to the bus driver as you exit the bus. (Parents will be responsible for damage caused by their students.)
- Respect the rights and safety of others.

Exiting the School Bus

- * Students will only exit the bus at their assigned bus stop and should not ask to be dropped off at any other bus
- * In the afternoon, drivers will drop Pre-K, Kindergarten, and 1st grade students only when a responsible person is visible to accept them. If no one is present, the driver will return your student to their school.
- Get off the bus in a timely fashion when the bus comes to a complete stop.
- Students who must cross the street after exiting the bus, should wait for the bus driver to signal that it is safe to cross, cross approximately 10 feet in front of the bus, never behind the bus.
- Walk directly home by the safest, most direct path
- Students will not be dropped at places of business.

School Bus Emergencies

- Report any emergencies to the school bus driver. In case of an accident, follow the instructions of the bus driver.
- Remain calm and encourage others to do the same.
- If there is an immediate danger, proceed to the nearest exit (doors, windows, roof hatches).
- * Older students should assist younger students with exit-
- Leave everything behind and keep your hands free.
- After exiting, clear the exit so others can follow.
- * Move to a safe area off of the roadway and wait for directions from driver or first responders.

Parent/Guardian Notification of Accident

When informed of a considerable delay due a bus accident, your student's school should notify you of the accident and delay. If your child is a passenger on a bus that is involved in an accident, please cooperate with the investigating authorities on the scene until your child is released to your custody. Any student picked up from the scene of an accident or a pick-up location must be signed out by a parent or quardian.